1. **Responsibility and Charge of the Committee**
   a. The Systems Committee’s priority issues, as assigned at the July 2008 NEMSAC Meeting are:
      i. “Establish model systems for both rural EMS and urban EMS with guiding principles, core issues, and operational plans”
      ii. “Standardized certification, licensure, and credentialing of EMS agencies and systems”

   b. The Systems Committee’s initial problem statement is;
      i. System design in emergency medical systems is equally important in urban, rural, and frontier areas, yet most localities fail to take a patient-centered approach to system design.

2. **Discussion of activities to date**
   a. Council and committee discussion.
      i. The guiding principles have been presented to the council.

   b. Previous meetings
      i. The EMS Systems Committee has met via teleconference on three occasions since the meeting in January.
      ii. Each of those meetings has been advanced the process of developing the core issues to accompany each guiding principle.

3. **Process**
   a. The process is based on establishing guiding principles, core issues, and operational plans.

   b. Guiding principles have been established and have been vetted through the council.
      i. Evidence-based design.
      ii. Single patient approach
      iii. Team approach
      iv. Integrated CQI
      v. Medical Dispatch Prioritization
      vi. Appropriate resource allocation
      vii. Coordinated competency assurance
      viii. Integrated protocols
      ix. Cost effectiveness
      x. Medical oversight
      xi. Measuring and reporting on key performance indicators
      xii. Electronic records
      xiii. Disaster preparation and surge response
      xiv. Planning
4. **Development of core issues.**
   a. Core issues for each of the guiding principles is the fundamental next step in the process.
   b. Each of the members is participating in creating a list of core issues to be resolved as components of each guiding principle.
   c. Those core issues are nearly complete.
   d. Final core issues will be resolved at the June NEMSAC meeting for presentation to the council.
   e. The committee, after receiving comments and input from the council will ask that the council accept the template report at the September 2009 meeting.